

Application for Employment

Date: _____

Name: _____

Address: _____

Contact Number: _____

Education:

High School: _____

Vo-Tech: _____

Community College: _____

College: _____

Any Other Special Training: _____

EPA/Refrigerant Certified: _____

Journeyman Test Score *: _____

Master Mechanical Test Score *: _____

*(please include a copy of your certification with the application)

This position requires operating a company owned vehicle. A driving record will be requested before hire considerations, from our insurance company. Please provide:

Driver's License Number _____ Date of birth _____

Work Experience:

	Employer	City	State	Position	Time Period
1					
2					
3					
4					

Reference List:

	Contact	Position	Address	Phone Number
1				
2				
3				

Do you have any physical limitations that would in any way hinder your job performance? _____ If yes, please explain:

Do you have dependable transportation to and from work? Yes ___ No ___

Do you understand the job description, the essential functions of the job, and the physical requirements of the job? Yes _____ No _____

Please use this space to list any other important information you feel that we should need to know when considering you for this position:

Emergency Contact:

Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Agreement

I hereby certify that the above information is accurate and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification or termination of employment. Furthermore, it is understood that this application and records become the property of **KVK Inc.**, which reserves the right to accept or reject it.

I acknowledge that consideration for employment is conditional. Therefore, I hereby authorize **KVK Inc.** to investigate the truthfulness of all statements made on this application. I also give my authorization in contacting former employers and other listed references or any other person who can verify information. I release previous employers from any liability for the release of such information.

Signature of Applicant: _____

This application will remain on file for one year; it must be renewed if further consideration for a position is desired.